

Child Conference Report

Child's Name: _____ Grade Level: _____ Date: _____

School Personnel Involved and Titles: _____

Initiation of Conference:

Regularly Scheduled Conference Teacher Initiation Other Personnel Initiation

Child Initiation Parent Initiation

Nature of Communication:

Information Sharing Progress Update Problem Identification Other

Conference Summary (Attach Copies of Written Communications):

Expectations Based on Conference:

Signatures of Conference Participants:

The Child Conference Report is used for recording conferences held with the child to identify problems, concerns, progress, etc.